

Requested By Date \_\_\_\_\_ Most Jobs ship within 2 weeks of ordering  
 PO# \_\_\_\_\_ Company Name \_\_\_\_\_  
 \_\_\_\_\_ Contact Name \_\_\_\_\_  
 Phone # \_\_\_\_\_ Fax# \_\_\_\_\_

|                         |               |
|-------------------------|---------------|
| Thread Masters Use Only |               |
| Order Date              | WO#           |
| Due Date                | Complete Date |

| Style Number | Garment Color/<br>TrimColor | Goods Description                                    | Sizes and Quantities |   |   |    |     |     |    |    | Total |    |
|--------------|-----------------------------|--|----------------------|---|---|----|-----|-----|----|----|-------|----|
|              |                             |  | S                    | M | L | XL | 2XL | 3XL | 4X | 5X |       | 6X |
|              |                             |  |                      |   |   |    |     |     |    |    |       |    |
|              |                             |  |                      |   |   |    |     |     |    |    |       |    |
|              |                             |  |                      |   |   |    |     |     |    |    |       |    |
|              |                             |  |                      |   |   |    |     |     |    |    |       |    |
|              |                             | Lines below reserved for ordering Tall sizes in K420 |                      |   |   |    |     |     |    |    |       |    |
|              |                             |  |                      |   |   |    |     |     |    |    |       |    |
|              |                             |  |                      |   |   |    |     |     |    |    |       |    |

Shipping Information

Ship To: \_\_\_\_\_  
 Add. 1 \_\_\_\_\_  
 Add. 2 \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_  
 Zip Code \_\_\_\_\_  
 CC# \_\_\_\_\_  
 Card Type: \_\_\_\_\_  
 Exp Date \_\_\_\_\_  
 Name on Card : \_\_\_\_\_

**All Items will be shipped UPS Ground.  
 be sure to fax your artwork in with this order or  
 email to PaulF@1tme.com. Draw lines or arrows  
 to different parts of design noting what color thread  
 you wish to use. Include that information on this order.**

A 50% deposit is required before goods are ordered.  
 To establish a line of credit download our credit application from the website and fax it in with order  
 The Website address is www.1tme.com  
 Method of Payment: Company Check  5 day Service Available for a 15% surcharge   
 Balance COD

We may be able to help you with a special requested Item. We have Hundreds of items at our disposal. Just call us 1-800-853-4420  
 Thank you for choosing Thread Masters Embroidery, Inc. as your embroidery source.  
 3840 Viscount Suite 12, Memphis, TN 38118 \* Phone 901-365-6853 \* Fax 901-365-6854 \* Toll Free 800-853-4420